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Constitution of Internal Quality Assurance Cell (IQAC), Jaypee University, Anoopshahr.

The competent authority has approved the constitution of **Internal Quality Assurance Cell (IQAC)**, Jaypee University Anoopshahr. The IQAC shall consist the following persons:

Sl.	Name	Designation	Position	Remarks
1	Prof Rajiv Saxena	Vice-Chancellor	Chairperson	Head of the Institution
2	Ms Deepika Mishra	Assistant Professor	Member	Teachers to represent all level
3	Dr Nitin Kumar Sharma	Assistant Professor	Member	
4	Dr Shailendra Tripathi	Assistant Professor	Member	
5	Dr Shiv Kumar	Assistant Professor	Member	
6	Dr Jatin Kumar	Assistant Professor	Member	
7	Sh V.N. Jha	Head, HR Cell	Member	Member from the Management
8	Sh Sanjay Agarwal	Registrar	Member	Few Senior Administrative Officers
9	Sh Manoj Agarwal	Finance Controller	Member	
10	Sh Ajay Garg	R/o Anoopshahr, Bulandshahr, Uttar Pradesh	Member	Nominee from local Society
11	Sh Naman Kaushik	Student of B.Tech. (CSE) Program (Enrolment No. 8822103038)	Member	Nominee from Students
12	Ms Nancy Malik	Alumni, B.Tech. CSE Batch 2015-2019 (Enrolment No. 8815103007)	Member	Nominee from Alumni
13	Sh Paras Gaur	Dy Registrar	Member	Nominee from Employers



14	Sh Alok Gaur	Joint Managing Director, Kanpur Fertilizers & Chemicals Ltd.	Member	Nominee from Industrialists
15	Mrs Neha Sharma	M/o of Sh Rishank Sharma, Students of B.Com Program (Enrolment No. 8824203018)	Member	Nominee from Parents (Stakeholders)
16	Dr Nishant Srivastava	Associate Professor and Associate Dean (Academics)	Member Coordinator	Coordinator of the IQAC

IQAC Objectives:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

IQAC shall evolve mechanisms and procedures for:

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
- The relevance and quality of academic and research programmes.
- Equitable access to and affordability of academic programmes for various sections of society.
- Optimization and integration of modern methods of teaching and learning.
- The credibility of evaluation procedures.
- Ensuring the adequacy, maintenance and functioning of the support structure and services.
- Research sharing and networking with other institutions in India and abroad.

The IQAC shall have functions but limited to following:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the Institution.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
- Dissemination of information on various quality parameters of higher education.
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programmes/activities leading to quality improvement.
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.

- Development and maintenance of Institutional database through MIS for the purpose of maintaining/enhancing the Institutional quality.
- Development of Quality Culture in the Institution.
- Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

IQAC will facilitate/contribute:

- Ensure heightened level of clarity and focus in Institutional functioning towards quality enhancement.
- Ensure internalization of the quality culture.
- Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices.
- Provide a sound basis for decision-making to improve institutional functioning.
- Act as a dynamic system for quality changes in HEIs.
- Build an organised methodology of documentation and internal communication.

The IQAC shall perform all such functions in accordance with the NAAC guidelines, as mentioned above or as amended from time to time.

The Coordinator of the IQAC will be responsible for leading & organizing the work of the IQAC and be accountable for documentation of the various activities leading to quality improvement, IQAC and NAAC.

The tenure of appointment of members of IQAC will be for a period of two years or till further notice whichever is earlier.

The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

All concerned are requested to extend their full cooperation and support to the IQAC in the discharge of its responsibilities.

This Notifications supersedes all previous orders on the same subject.




Sanjay Agarwal
Registrar

Copy to:

1. Office of the Vice-Chancellor
2. All concerned members